



CITY OF LONG BEACH

EMPLOYMENT OPPORTUNITY

Health Educator I (Full Time/Unclassified)

Nutrition Services Division WIC Program – Community Health Bureau

\$14.354 - \$19.373 per hour

DEPARTMENT OF HEALTH & HUMAN SERVICES

POSITION:

The City of Long Beach Department of Health and Human Services, Bureau of Community Health, is recruiting for a Health Educator I position. Under supervision from the Women, Infants and Children (WIC) Program Director, the Health Educator provides services to the public in the areas of nutrition education and counseling, outreach and division support as assigned by the supervisor. The position is in the Community Health Bureau's Nutrition Services WIC Program. The position can be located at any of the several WIC offices throughout the City.



EXAMPLES OF DUTIES:

- Provides health education services in a public health setting.
- Implements, evaluates, and disseminates health educational materials and programs used for WIC participants and community members.
- Participates and assists in the Division's Outreach Program to achieve and maintain program caseload at 100%.
- Certifies high and low risk participants, providing them with sound nutrition counseling.
- Provides and assists clients with community referrals, resources and linkages.
- Implements nutrition education policies necessary for achieving health education, goals, objectives, and services for staff and participants.
- Participates in the mentoring of staff members in all facets of the WIC Program.
- Conducts special projects and in-service programs as assigned.
- Completes WNA Certification per State WIC Office regulations.
- May attend nutrition and breastfeeding trainings, seminars or conferences.

EXAMPLES OF DUTIES (cont.):

- May participate in community outreach, customer service or nutrition/breastfeeding education committees.
- Performs other duties as assigned.

QUALIFICATIONS:

- A high school diploma or equivalent, Bachelor's degree preferred; and two years of paid full-time experience in a health education setting performing services for the WIC Program.
- A valid California motor vehicle operator's license.
- Flexibility to work evening and weekends as needed.
- Bilingual English/Spanish skills and knowledge of the Integrated Statewide Information System (ISIS) and maternal child health are desirable.

SUCCESSFUL CANDIDATES WILL DEMONSTRATE:

- Strong verbal and written communication skills.
- Ability to perform as a member of a multi-disciplinary team.
- Excellent organizational skills and the ability to enter and maintain health education materials and electronic records accordingly.
- Excellent computer skills in MS Word.

APPLICATION PROCESS:

This recruitment will close at 4:30 pm (Pacific Time) on Friday, August 21, 2015. To be considered, please email a letter of interest and resume to the email listed below. Please include "CH-Req HE15-041 HEI- WIC" in the email subject line.

LBDHHS-JobApplications@longbeach.gov

Resumes will be reviewed for depth and breadth of experience, and for level and relatedness of education. Proof of degree must be attached. The most qualified candidates will be invited to participate in further selection procedures. Applicants who do not meet the minimum requirements will not be considered.

(Req. HE15-041)

The City of Long Beach is an Equal Opportunity Employer. We value and encourage diversity in our workforce.

The City of Long Beach intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, or if you would like to request this information in an alternative format, please call (562) 570-4009. In support of the City's Language Access Policy, bilingual skills (Spanish, Khmer and/or Tagalog) are desirable for positions interacting with the public.